

At the Regular Meeting of the Greenville County Water and Sewer Authority, held on Monday, October 19, 2020, with Regular Session beginning at the conclusion of the Board of Supervisors Meeting, via Live Stream due to the COVID-19 Pandemic, at the Golden Leaf Commons, 1300 Greenville County Circle, Emporia, Virginia

Present: William B. Cain, Chairman
James R. Brown, Vice-Chairman
Belinda D. Astrop
Tony M. Conwell

Chairman Cain called the meeting to order.

In Re: Closed Session

Chairman Cain recommended the Authority go into Closed Session, Section 2.2-3711 (a)
1) Personnel Matter.

Mr. Conwell moved, seconded by Mr. Brown, to go into Closed Session, as recommended. A roll call vote was taken as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

In Re: Regular Session

Mr. Cain recommended the Authority return to Regular Session.

Mr. Conwell moved, seconded by Mrs. Astrop, to go into Regular Session. A roll call vote was taken as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

In Re: Certification of Closed Meeting – Resolution #WS-21-04

Mr. Conwell moved, seconded by Mr. Brown, to adopt the following Resolution. A roll call vote was taken, as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

RESOLUTION #WS-21-04
CERTIFICATION OF CLOSED MEETING

WHEREAS, the Greenville Water and Sewer Authority has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Greenville County Water and Sewer Authority that such closed meeting was conducted in conformity with Virginia law:

NOW, THEREFORE, BE IT RESOLVED that the Greenville County Water and Sewer Authority hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Greenville County Water and Sewer Authority.

In Re: Approval of Agenda

Chairman Cain recommended approval of the Agenda with no added items.

Mr. Conwell moved, seconded by Mr. Brown, to approve the Agenda, as submitted. A roll call vote was taken as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

In Re: Approval of the Consent Agenda

Chairman Cain recommended approval of the Consent Agenda consisting of the following:

Approval of minutes for the meeting of October 5, 2020.

Budgetary Matters consisting of the following: Fund #002 – Re-Appropriations Resolution #WS-21-05, in the amount of \$186,579.06, Re-Appropriations Resolution #WS-21-

06, in the amount of \$886,930.38 and Re-Appropriations Resolution #WS-21-07, in the amount of \$210,677.78, all of which are incorporated herein by reference.

Warrants:

Approval of Total Accounts Payable for October 19, 2020, in the amount of, \$73,872.93.

Mr. Brown moved, seconded by Mr. Conwell, to approve the Consent Agenda. A roll call vote was taken as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

In Re: Resolution #WS-21-08 – Awarding of a Contract for Grass Cutting at the Reservoir

Mr. Glen Gibson addressed the Authority and read the resolution into record. He then requested approval of the following Resolution #WS-21-08.

**RESOLUTION #WS 21-08
CONTRACT AWARD FOR GRASS CUTTING AT THE RESERVOIR**

WHEREAS, B&B Consultants, the engineering for the reservoir project conducted a warranty inspection of the reservoir site; and

WHEREAS, the engineering identified some areas of the reservoir site where grass coverage was insufficient and requested the contractor reseed the areas this fall; and

WHEREAS, the engineer also requested the Greenville County Water & Sewer Authority cut the grass at the reservoir prior to the reseeding; and

WHEREAS, GCWSA's FY2021 budget contains funds to complete two cuttings this year in accordance with the engineers recommended maintenance schedule; and

WHEREAS, GCWSA requested quotes from four contractors to cut the grass at the reservoir and received two responses; and

WHEREAS, NuturChem, Inc. submitted the lowest quote in the amount of \$8,000.

IT IS, ACCORDINGLY, HEREBY RESOLVED, that the GCWSA Board of Directors:

1. Awards the \$8,000 reservoir grass cutting contract to NuturChem, Inc.

2. Authorizes the GCWSA attorney to prepare a contract between GCWSA & NuturChem, Inc.
3. Authorizes the GCWSA Director or Assistant Director to execute, on behalf of GCWSA the reservoir grass cutting contract.

Mr. Brown moved, seconded by Mr. Conwell, to approve Resolution #WS-21-08. A roll call vote was taken as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

In Re: Resolution #WS-21-09 – Engineering Work Order – Update 2009 Preliminary Engineering Report for Water and Sewer along the Route 301 Corridor

Mr. Glen Gibson addressed the Authority and read the resolution into record. He then requested approval of the following Resolution #WS-21-09.

**RESOLUTION #WS 21-09
WORK ORDER FOR ENGINEERING SERVICES**

WHEREAS, B&B Consultants, in currently under contract for general engineering services; and

WHEREAS, a new commercial client is locating at the I-95, Exit 4 service area; and

WHEREAS, in 2009, B&B Consultants prepared a preliminary engineering report (PER) for water and sewer service along the U.S. Route 301 south corridor; and

WHEREAS, B&B has submitted the attached \$15,000 work order to update the 2009 report, to include any changes in the water and sewer systems, cost estimates, and recommendations if more preferred options have developed since the PER's original development. It will also include discussion regarding the addition of another community well to the existing Exit 4 well system as an alternative before proceeding with the water main extension; and

WHEREAS, Staff recommends requesting funding for this PER from the Greenville County Industrial Development Authority; and

IT IS, ACCORDINGLY, HEREBY RESOLVED, that the GCWSA Board of Directors:

1. Authorizes the Staff to request the \$15,000 needed to fund this PER from the Greenville County Industrial Development Authority

2. Awards the \$15,000 work order to B&B Consultants, Inc., contingent upon the Greenville County Industrial Development Authority's funding approval.
3. Authorizes the GCWSA Director or Assistant Director to execute, on behalf of GCWSA the work order to update the 2009 PER.

Mr. Conwell moved, seconded by Mr. Brown, to approve Resolution #WS-21-09. A roll call vote was taken as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

In Re: Adjournment

There being no further business to discuss, Mr. Conwell moved, seconded by Mr. Brown, to adjourn the meeting until Thursday, October 22, 2020 at 5:00 P.M. A roll call vote was taken as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

William B. Cain, Chairman
Greenville County Water and Sewer Authority